

JOINT WASTE DISPOSAL BOARD

NOTICE OF ANNUAL MEETING

05 SEPTEMBER 2007

TO: ALL MEMBERS OF THE JOINT WASTE DISPOSAL BOARD

You are invited to attend the Annual meeting of the Joint Waste Disposal Board on **05 September 2007 at 6.00 pm** in the Group Room, Ground Floor, Wokingham Borough Council. An agenda for the meeting is set out overleaf.

Jon Freer
Project Director

Members of the Joint Waste Disposal Board

Bracknell Forest Borough Council:	Councillor Mrs M Ballin Councillor Mrs D Hayes
Reading Borough Council:	Councillor Mrs B Tickner Councillor S Waite
Wokingham District Council:	Councillor R Stanton Councillor S Weeks

EMERGENCY EVACUATION INSTRUCTIONS

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- 2 Follow the green signs**
- 3 Use the stairs not the lifts**
- 4 Do not re-enter the building until told to do so**

Contact: Derek Morgan
Telephone (01344) 352044
E-mail: derek.morgan@bracknell-forest.gov.uk



JOINT WASTE DISPOSAL BOARD
05 September 2007 (6.00 pm)
Group Room, Ground Floor, Wokingham Borough Council.

AGENDA

- | | Page No |
|---|----------------|
| 1. ELECTION OF CHAIRMAN | |
| 2. APPOINTMENT OF VICE-CHAIRMAN | |
| 3. APOLOGIES FOR ABSENCE | |
| 4. DECLARATIONS OF INTEREST | |
| Members are invited to declare any personal or prejudicial interests and to state the nature of such interest on any items on the agenda. | |
| 5. URGENT ITEMS OF BUSINESS | |
| To notify the Board of any items of business authorised by the Chairman on the grounds of urgency. | |
| 6. MINUTES OF THE JOINT WASTE DISPOSAL BOARD - 20 JUNE 2007 | 1 - 4 |
| To receive the minutes of the meeting of the Joint Waste Disposal Board held on 20 June 2007. | |
| 7. PROJECT UPDATE | 5 - 52 |
| (Project Director) | |
| 8. WORKS DELIVERY PROGRESS REPORT | 53 - 62 |
| (Project Director) | |
| 9. EXCLUSION OF PUBLIC AND PRESS (S 100 A) | |
| To consider the following motion: | |
| That pursuant to Section 100A of the Local Government Act 1972, as amended, members of the public and press be excluded from the meeting for the consideration of the following item which involves the likely disclosure of exempt information under the following category of Schedule 12A of that Act: | |
| (1) Information relating to any individual | (Item 10). |
| 10. APPOINTMENT OF PROJECT DIRECTOR | |
| (Report to follow) | |

Agenda Item 6

**JOINT WASTE DISPOSAL BOARD
20 JUNE 2007
(6.15 - 7.21 pm)**

Present: Bracknell Forest Borough Council
Councillors Mrs Ballin and Mrs Hayes

Present: Reading Borough Council
Councillor Waite

Present: Wokingham District Council
Councillors Stanton (Chairman) and Weeks

Apologies for absence were received from:
Councillor Mrs Tickner

35. Apologies for absence

Apologies for absence were received from Councillor Mrs Tickner.

The Chairman welcomed the new Members, Councillors Mrs Hayes and Mrs Tickner, and thanked Councillors McKenzie and North for their previous contributions to the board.

36. Declarations of Interest

There were no declarations of interest.

37. Urgent Items of Business

There were no urgent items of business declared.

38. Minutes of the Joint Waste Disposal Board - 28 March 2007

The minutes of the meeting of the Joint Waste Disposal Board held on 28 March 2007 were accepted by the Board, and signed by the Chairman.

39. Project Update

The Board considered a report which provided an update on project activities since the last meeting on 28 March 2007.

Unfortunately the operation of the Longshot Lane Transfer Station and Civic Amenity Site was not satisfactory over the period covering Easter weekend and the May Day Bank Holiday. WRG Berkshire Ltd (WRG) failed to move the increased volume of waste out of Longshot Lane at the equivalent rate to the deliveries. WRG had failed to heed warnings about preparation for the busy period and this culminated in:

- A backlog of waste at both Transfer Station and Civic amenity Site;
- The Transfer Station being closed to trade waste for a week; and

- Green waste that was destined to be composted at Planners Farm being diverted to an alternative site as the time lag had meant it had decomposed beyond the quality threshold at Planners Farm.

The Board noted that a new member of staff had been appointed at Longshot Lane site to assist the Operations Manager and that haulage capacity had been increased.

The Project Director had written to the Board of WRG detailing concern over the specific areas of service failure but explained to the Board that the penalties within the contract did not cover this sort of failure.

The Board were reassured that there had been no discernable increase in fly-tipping during the period when trade waste facility was closed and that the build-up of waste had not been a factor in the long queues during this period. It was noted that the planning conditions for the new facility included the installation of a web cam and the requirement to create plans on how to manage queuing and co-ordination this information on all three authority's websites. It had been proposed that information regarding progress of the Longshot Lane site refurbishment would be kept updated on the front page of the Bracknell Forest Borough Council website.

RESOLVED that

- i) the progress made since the last meeting on 28 March 2007 be noted;
- ii) the Board agreed to receive a further report on communications at the next JWDB meeting ; and
- iii) the Chairman of the Board would write to WRG expressing the concern and dissatisfaction with performance over this period and asking for clarification on plans to cope with the next anticipated increase in demand.

40. Works Delivery Progress Report

The Project Manager updated the Board on progress of the project. Since the last Board meeting the joint venture between Earthtech and Clugston had continued to make significant progress in the construction of the Smallmead facility in reading. Most of the concrete work of Phase 1 of the construction was completed and structural steelwork was beginning to be erected.

Unfortunately the company undertaking the civil concrete works had gone into administration however delays had been avoided by the prompt action of the Clugston Project Manager. The construction was 5 weeks ahead of the contract schedule. It was anticipated this would result in a three month overlap of facilities. The Lakeside facility (Grundon) was progressing to programme and should be consuming waste in the second half of next year.

A revised Planning Application for the redevelopment of Longshot Lane had been submitted on 28 March 2007 and subject to finalising appropriate conditions was close to being granted permission.

RESOLVED that the progress made in the areas of the EPC Contract and Planning since the last meeting on 28 March 2007 be noted.

41. Waste Strategy

The Project Manager informed the Board of the joint authority project to produce a new Joint Municipal Waste Management Strategy which would be a roadmap for

waste policy to cover a 5 year period. Janet Dowlman, Waste and Recycling Manager from Bracknell Forest borough Council, had been successful in securing £45K funding to update the original Strategy which the re3 councils had published in 2002/03. Enviros had been appointed as consultants and were working with waste managers from each re3 council to draft the new Strategy that would take note of the new Waste Strategy for England.

Key points within the Waste Strategy for England 2007 included:

- Incentives for individuals and businesses to recycle waste;
- Following further analysis and consultation, banning land filling of biodegradable and recyclable waste; and
- By 2020, government to reduce its waste arisings by 25% and also use it's procurement policies to stimulate the market for recycled products.

It was explained that the underneath the Government's Waste Strategy the re3 statement would also take into account the Berkshire Waste and Minerals Plan and each authorities waste strategies. It was noted that issues such as incentives would cover under the local remit of collections and each authority would have autonomy on such decisions.

RESOLVED that the new Joint Municipal Waste Management Strategy be presented to each authority's Executive Member or Executive as appropriate prior to public consultation and the collated comments and final strategy be brought back to the JWDB for endorsement and adoption at the next meeting should this be possible.

42. **Business Continuity**

The Project Manager informed the Board of a joint authority project on Business Continuity and Emergency Planning for the Joint Waste PFI Contract. Whilst the Contract does foresee the impact of unavailability it does not tie the theory to actual practice. The re3 councils and WRG are intending to create a working protocol that will be owned, updated and tested to prepare for contingencies being put in place.

RESOLVED that

- i) the work on Business Continuity and Emergency Planning be noted; and
- ii) the Board agreed to receive a further report on the completion of the project at an appropriate, subsequent meeting.

43. **Planners Farm**

As part of Item 5 Members had discussed the issues relating to Planners Farm and the recent complaints regarding an odour problem caused by wet green waste. Only the freshest material was being taken to the site but the weather conditions had caused an increase to the smell and impact upon local residents. Environmental Health, the Environment Agency and officers from Bracknell Forest Council had been involved in trying to resolve the problem. Waste had been processed on Friday 15 June to remove the immediate problem but Members were concerned that this could be repeated.

It was noted that Bracknell Forest Borough Council was committed to Planners Farm until 2011 and that while planning and licensing approval existed for the site only an abatement notice could change the way in which it operated. It was also highlighted that the Waste Strategy would require local authorities to deal with green waste locally and this was the only facility in the three authorities.

Whilst progress was being made to mitigate issues the Board had concerns and supported local Members in their frustration in the situation. The Board urged the Project Director to do as much as possible to keep the situation under control.

44. **Annual Meeting of the JWDB**

The Annual Meeting of the Joint Waste Disposal Board would be held at 6pm on Wednesday 5 September and would be hosted by Wokingham Borough Council.

CHAIRMAN

**TO: JOINT WASTE DISPOSAL BOARD
5 SEPTEMBER 2007**

**JOINT WASTE DISPOSAL BOARD - PROJECT UPDATE
(Report by the Project Director)**

1. INTRODUCTION

- 1.1 The purpose of this report is to inform the Joint Waste Disposal Board of progress since the last meeting of the Board on 20 June 2007.

2. RECOMMENDATIONS

- 2.1 **To note progress made since the last meeting on 20 June 2007.**
- 2.2 **That Members agree to receive the final version of the joint Municipal Waste Management Strategy at the December meeting.**
- 2.3 **That Members agree to receive a report and presentation on the subject of the redevelopment of Longshot Lane from re3 Ltd at the next Board Meeting.**
- 2.4 **That Members note the contribution made to the re3 project by Jon Freer and record, on behalf of everyone involved in the project, their thanks for all his hard work and dedication.**

3. SUPPORTING INFORMATION

Background

- 3.1 The Joint Waste PFI Contract was signed with WRG on 31 October 2006. After a short mobilisation period, the service commenced on 4 December 2006, when WRG took on the management of the two Key Project Facilities in Bracknell and Reading and the Bring Banks within each of the three councils.

Operations

- 3.2 Following the last report to the Joint Waste Board (in which the problems over the Easter period at Longshot Lane were reported), operations at the two main sites have been better with no significant service failures.
- 3.3 WRG have been working on a new bring bank schedule with their sub-contractors. The aim of this new schedule is to match the emptying requirements at sites with the schedule.
- 3.4 Following the last Board meeting, the number of missed emptyings has reduced. The Performance Reports for May and June are appended to this report. The number of missed emptyings (at Table D1 in each report) is down from 109 in May to 15 in June.
- 3.5 WRGB Ltd, who operate the facilities and haulage of waste for re3 Ltd, have been managing the inputs of green waste to Planners Farm. In liaison with the site operators at Planners Farm deliveries have been scheduled to minimise problems on

site. In particular this involves avoiding deliveries on Mondays and, at short notice, when wind direction is unhelpful. The formal sub contract with the facility is due to be concluded before the end of September.

- 3.6 The Project Director and Project Manager have engaged in a number of discussions with the contractor on the issue of partnership. We've felt that communication between, on one hand, re3 Ltd (the Contractor) and their sub-contractors, and on the other, re3 Ltd and the council's project team can and ought to be improved.
- 3.7 We feel that there needs to be a greater commitment to partnership on their part and that this is the only way in which the necessary relationships can be developed to ensure both parties add value to the project as intended and ensure its success.

Communications, Education and Waste Minimisation

- 3.8 Following the award of funding by DEFRA, secured for the three councils by Janet Dowlman (BFBC), Officers from the three councils and re3 Ltd have been meeting with consultants from Enviro to develop a joint Municipal Waste Management Strategy.
- 3.9 The Strategy is now in a draft form and has been placed on the three council websites and the re3 website (re3.org.uk) for public consultation. The closing date for the consultation is 30 September 2007.
- 3.10 Following the end of the consultation, Officers will revise the strategy and present it to the Joint Waste Disposal Board for consideration. If the Board is able to approve the strategy at that point, it will need to be recommended for adoption by the individual councils.
- 3.11 The councils' project team requested re3 Ltd to procure the services of a waste consultancy to undertake a waste composition analysis. MEL, the chosen consultant, undertook the work in June of this year. The cost of the analysis was £30,000 to which each council contributed £5,000 the balance being a project cost.
- 3.12 The intention of commissioning the analysis was to update the work undertaken by the councils in 2002 and also provide a basis upon which each council can continue to make service developments.
- 3.13 Officers at the three councils are still digesting the results but copies can be made available should members so wish. A summary of the analysis will appear in the final waste strategy.
- 3.14 If Members agree, officers would like to invite, on behalf of the Joint Waste Board, re3 Ltd to the next Board meeting. The intention of this invitation would be to have re3 Ltd submit a report, and make a presentation, on their plans for managing Longshot Lane during the period of its redevelopment.
- 3.15 The issue is clearly an important one to all three councils and it would be an opportunity for Members to speak, first-hand to the people who will be managing the various elements of the redevelopment.
- 3.16 Unfortunately the Officers from each of the councils Marketing and Public Relations teams have not yet met together and so it was not possible to give a report on the media protocol at this Board meeting.

Financial

- 3.17 The agreed process for the monthly receipt, checking and payment of invoices has been operating in a timely fashion. Any queries raised have been dealt with promptly. Quarterly reconciliations have also been carried out.
- 3.18 The councils' project team have produced a summary budget briefing and it is appended to this report.
- 3.19 The budget is currently £292k over the forecast included in the contract. This is projected to be just less than £900,000 over the current forecast for the entire year. The briefing sets out the reasons why this is the case.
- 3.20 The costs of collecting WEEE between April and the end of June account for £94K. This cost is covered under a payment via Section 31 of the Local Government Finance Act 2003 in respect of household hazardous WEEE treatment and disposal costs incurred or to be incurred from 1 June 2006 to 30 June 2007 payable to each council by the DTI. This cost is not an ongoing burden since the WEEE Regulations came into force on July 1st. The WEEE Regulations work on the principle of producer responsibility and are designed to be operated at no cost to the councils.
- 3.21 The second cost is £15k for the three equal contributions to the cost of the composition analysis.
- 3.22 Inflation is also an additional cost. It was predicted at the start of 2007 to be at 2.5% but has since risen sharply to 3.6% increasing costs by £140,000.
- 3.23 A net increase in the amount of waste handled through the contract accounts for an increase in £11k over the first quarter, but projected as over £86,000 in a full year.
- 3.24 The final cost of £136k is specific to Reading Borough council and relates to internal recharges and the use of Reading CA Site by residents for West Berkshire District Council – which Reading absorb during the year and recharge.
- 3.25 The costs of WEEE, the composition analysis and the Reading recharge amount to £246k of the £292k overspend in the first quarter. The remaining overspend relates to a difference between the amounts forecast and the actuals.
- 3.26 When the project began, the project team and lead accountants agreed to leave the forecast as it was in the recently signed contract (using up to date waste flows). Since then, the forecast has proved to be wrong in some key areas under the influence of successful green waste collections in all three council areas and the alternate weekly collections in Bracknell and Reading, plus the introduction of separate collections of hazardous wastes at Longshot Lane CA Site.
- 3.27 The forecast is, in practice, a bar that can be set anywhere. Given the need for the forecast in setting the individual council budgets for the contract, it is the intention of the council's project team to ensure that the forecast is as close to the actual costs as possible.
- 3.28 The councils project team is due to undertake a review, with re3 Ltd, of the waste forecast during September. We will take into account the changes in tonnage inputs in the key areas already mentioned and revise the forecast accordingly. The project

team will then liaise with the individual councils and ensure that the implications are fully worked through into budget monitoring and setting for future years.

Management Arrangements

- 3.29 Jon Freer has accepted a post at the London Borough of Richmond upon Thames and will be leaving Bracknell Forest Borough Council at the end of September.
- 3.30 Discussions about Jon's replacement as Project Director are ongoing.
- 3.31 Jon's has been instrumental in driving the re3 project through the latter stages of the procurement process and particularly the negotiations throughout 2006. All those who have worked with him on the re3 project wish him well for the future.

BACKGROUND PAPERS

Reports to Joint Waste Disposal Board, 20 June 2007

CONTACTS FOR FURTHER INFORMATION

Jon Freer, Project Director and Lead Executive
01344 351907
jon.freer@bracknell-forest.gov.uk

Oliver Burt, Project Manager
0118 9399990
oliver.burt@reading.gov.uk

Doc Ref:

JWDB-Project Update: (b)

SUMMARY BUDGET POSITION FOR re3 CONTRACT (SEPT 07)

	Actual spend April to June 2007	Projection Full Year 2007/8
	£ 1,252,490	
	£ 1,385,460	
	<u>£ 1,323,509</u>	
	£ 3,961,459	£ 15,558,655
Estimate	£ 3,668,750	£ 14,675,000
Variance	<u>£ 292,709</u>	<u>£ 883,655</u>
WEEE costs April to June (part funded by grant)	£ 94,833	£ 94,833
Waste composition survey	£ 15,000	£ 15,000
Inflation at 3.6% (2.5% assumed)	£ 35,000	£ 140,000
Net increase in waste flows	£ 11,126	£ 86,822
Reading non-contract waste	£ 136,750	£ 547,000
	<u>£ 292,709</u>	<u>£ 883,655</u>

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Central Berkshire PFI Contract

Re3

Monthly Performance Report

For May 2007

Monthly Performance Report

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SECTION 1: Executive Summary

Summary of Performance in Month

- 1) Turnaround failures – A total of 7 vehicles (3 breakdowns) failed to turnaround within the 20-minute tolerance. This represents an increase since April. The vehicle unloading fridges V409 DOR has insufficient manpower aboard to unload within the 20-minute allowance despite unrestricted access to the unloading area. Turnaround failures (4) relating to this vehicle have not been included.
- 2) Island Road CA site closure – This site had to undergo temporary closure on 8th May as a result of high winds becoming a health and safety issue.
- 3) Missed Bring Bank collections – 705 default points have been recorded for missed collections. Additional unscheduled lifts are not recorded in this report and the bring bank schedule is currently under review.
- 4) Complaints – There were no complaints where initial or full responses were not completed within the performance timescale.
- 5) Site Signage – New signs to effectively notify users of restricted pedestrian access to the Longshot Lane CA site are on order but have not been installed within agreed timescales. However, temporary signs clearly detailing the issue have been in place since January.

Table A1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 1	WASTE MANAGEMENT AND DISPOSAL	0	0
SO 2	WASTE RECEPTION AND TRANSFER	0	0
SO 3	CIVIC AMENITY AND BRING BANK SITES	110	151
SO 4	MARKETS FOR RECOVERED PRODUCTS	1	1
SO 5	INTERFACE WITH THE PUBLIC	0	0
SO 6	CONTINGENCY PLANS	0	0
SO 7	CONTRACT COMMENCEMENT AND EXPIRY PLANS	0	0
SO 8	SERVICE MANAGEMENT	1	1
SO 9	HEALTH & SAFETY	0	0
Total		112	153

Table A2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 1	WASTE MANAGEMENT AND DISPOSAL	0	0	0	0	0	0	0	0
SO 2	WASTE RECEPTION AND TRANSFER	4	0	0	0	9	2	10	£30
SO 3	CIVIC AMENITY AND BRING BANK SITES	0	141	705	£7,050	0	288	1440	£14,400
SO 4	MARKETS FOR RECOVERED PRODUCTS	0	0	0	0	0	0	0	0
SO 5	INTERFACE WITH THE PUBLIC	0	0	0	0	0	0	0	0
SO 6	CONTINGENCY PLANS	0	0	0	0	0	0	0	0
SO 7	CONTRACT COMMENCEMENT AND EXPIRY PLANS		0	0			0	0	
SO 8	SERVICE MANAGEMENT	15	8	8	0	30	12	12	0
SO 9	HEALTH & SAFETY	0	0	0	0	0	0	0	0
Total		19	152	728	£7,050	39	302	1462	£14,430

SECTION 2: Waste Management and Disposal

Performance in Month

There were no performance related issues within the Waste Management and Disposal section to be reported in the month.

Table B1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 1: WASTE MANAGEMENT AND DISPOSAL			
SO1:1	Availability of Sites	0	0
SO1:2	Necessary Consents		
SO1:3	Nuisance control	0	0
SO1:4	Emergency opening		
SO1:5	Maintenance of waste management facilities		
Total		0	0

Table B2

Ref.	Performance Topic	Current Month			Cumulative Year to Date		
		Number of Defaults Within tolerance	Default Points	Performance Deductions	Number of Defaults Within tolerance	Default Points	Performance Deductions
SO 1: WASTE MANAGEMENT AND DISPOSAL							
SO1:1	Availability of Sites	0	0	0	0	0	0
SO1:2	Necessary Consents	0	0	0	0	0	0
SO1:3	Nuisance control	0	0	0	0	0	0
SO1:4	Emergency opening	0	0	0	0	0	0
SO1:5	Maintenance of waste management facilities	0	0	0	0	0	0
Total SO 1		0	0	0	0	0	0

SECTION 3: Waste Reception and Transfer

Performance in Month

There were 7 instances of council authorised vehicles taking more than 20 minutes from the time they were weighed in, to the time they were weighed out at the weighbridge. There were 3 instances of mechanical breakdowns during the month.

The vehicle unloading fridges V409 DOR has insufficient manpower aboard to unload within the 20-minute allowance despite unrestricted access to the unloading area. Turnaround failures (4) relating to this vehicle have not been included.

Overall 0.4% of vehicles failed to turnaround in less than 20 minutes during May.

Table C1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 2: WASTE RECEPTION AND TRANSFER			
SO2:1	Interface with the waste collection services		
SO2:2	Turnaround times		
SO2:3	Transport routes		
SO2:4	Transport of waste		
SO2:5	Waste Movement Plan	0	0
SO2:6	Recyclate quality check		
SO2:7	Corporate livery	0	0
SO2:8	Weighbridge ticket		
SO2:9	Notice of weighbridge being unavailable		
Total		0	0

Table C2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Performance Deductions	Number of Defaults		Performance Deductions		
		Within tolerance	Outside tolerance		Within tolerance	Outside tolerance			
SO 2: WASTE RECEPTION AND TRANSFER									
SO2:1	Interface with the waste collection services	0	0	0	0	0	0	0	0
SO2:2	Turnaround times	4	0	0	0	9	1	5	£30
SO2:3	Transport routes	0	0	0	0	0	1	5	0
SO2:4	Transport of waste	0	0	0	0	0	0	0	0
SO2:5	Waste Movement Plan	0	0	0	0	0	0	0	0
SO2:6	Recyclate quality check	0	0	0	0	0	0	0	0
SO2:7	Corporate livery	0	0	0	0	0	0	0	0
SO2:8	Weighbridge ticket		0	0	0		0	0	0
SO2:9	Notice of weighbridge being unavailable		0	0	0		0	0	0
Total SO 2		4	0	0	0	9	2	10	£30

SECTION 4: Civic Amenity and Bring Bank Sites

Performance in Month

There were 2 closures of the Island Road CA site, both on the 8th May. The first closure occurred at 12.45hrs and the site was reopened at 14.00hrs, the second 14.30hrs until 19.30hrs. They were due to high winds and the Council was notified in accordance with appendix 2 of schedule 25.

Although the number of bring bank overflow complaints is continuously dropping, the new subcontractor has incurred problems conforming to the current collection schedule. There have been 141 missed collections during May, which represents a deduction of 705 points.

There was one instance of waste escaping from Island Road CA site on the 8th May due to high winds. The waste was paper picked within the designated rectification period of 1 working day.

Table D1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 3: CIVIC AMENITY AND BRING BANK SITES			
SO3:1	Availability of HWRC Sites to the public	0	1
SO3:2	Provision of Bring Bank Sites	0	0
SO3:3	Provision of Bring Banks	0	0
SO3:4	Operation of bring bank sites	109	150
SO3:5	Servicing of bring bank sites		
SO3:6	Bring Bank Site appearance		
SO3:7	Monitoring Bring Bank Sites		
SO3:8	Operation of CA sites/HWRC sites	0	0
SO3:9	User satisfaction with CA sites/HWRC sites		
SO3:10	User satisfaction with CA sites/HWRC sites (site improvement programme)	0	0
SO3:11	Non-Contract Waste	0	0
SO3:12	Appearance of HWRC sites	0	0
SO3:13	Escape of waste from CA sites/HWRC sites	1	1
SO3:14	Retail of wholesale trading	0	0
Total SO 3		110	152

Table D2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 3: CIVIC AMENITY AND BRING BANK SITES									
SO3:1	Availability of HWRC Sites to the public		0	0	0	0	0	0	0
SO3:2	Provision of Bring Bank Sites	0	0	0		0	0	0	
SO3:3	Provision of Bring Banks		0	0		0	0	0	0
SO3:4	Operation of bring bank sites	0	141	705	£7,050	288	1440	£14,440	
SO3:5	Servicing of bring bank sites	0	0	0	0	0	0	0	0
SO3:6	Bring Bank Site appearance	0	0	0	0	0	0	0	0
SO3:7	Monitoring Bring Bank Sites	0	0	0		0	0		
SO3:8	Operation of CA sites/HWRC sites	0	0	0		0	0		
SO3:9	User satisfaction with CA sites/HWRC sites	0	0	0		0	0		
SO3:10	User satisfaction with CA sites/HWRC sites (site improvement programme)	0	0	0		0	0		
SO3:11	Non-Contract Waste	0	0	0	0	0	0	0	0
SO3:12	Appearance of HWRC sites	0	0	0		0	0		
SO3:13	Escape of waste from CA sites/HWRC sites	0	0	0		0	0		
SO3:14	Retail of wholesale trading	0	0	0		0	0		
Total SO 3		0	141	705	£7,050	288	1440	£14,440	

SECTION 5: Markets for Recovered Products

Performance in Month

The spot market for the disposal of mixed cans and plastics from Longshot Lane was changed on the 14th May. The council were notified of this change on the 15th May. This event occurred within the designated rectification period of three working days.

Table E1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 4: MARKETS FOR RECOVERED PRODUCTS			
SO4:1	Details of product markets	0	0
SO4:2	Changes to product market	1	1
Total SO 4		1	1

Table E2

Ref.	Performance Topic	Current Month				Cumulative Year to Date		
		Number of Defaults		Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance		Within tolerance	Outside tolerance		
SO 4: MARKETS FOR RECOVERED PRODUCTS								
SO4:1	Details of product markets	0	0	0	0	0	0	0
SO4:2	Changes to product market	0	0	0	0	0	0	0
Total SO 4		0	0	0	0	0	0	0

SECTION 6: Interface with the Public

Performance in Month

There were no instances of full or initial responses, to receipt of public correspondence, being issued outside the agreed timescale. This exemplary performance was carried on from April.

Table F1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 5: INTERFACE WITH THE PUBLIC			
SO5:1	Stakeholder Liaison Committee	0	0
SO5:2	Availability of publications	0	0
SO5:3	Staff Code of Conduct		
SO5:4	Correspondence procedure		
SO5:5	Correspondence monitoring		
SO5:6	Stakeholder Plan - update	0	0
SO5:7	Community access	0	0
SO5:8	Visitor centre operation		
SO5:9	Public correspondence records		
SO5:10	Public dispute notification		
Total SO 5		0	0

Table F2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Performance Deductions	Number of Defaults		Performance Deductions		
		Within tolerance	Outside tolerance		Within tolerance	Outside tolerance			
SO 5: INTERFACE WITH THE PUBLIC									
SO5:1	Stakeholder Liaison Committee	0	0	0	0	0	0	0	0
SO5:2	Availability of publications	0	0	0	0	0	0	0	0
SO5:3	Staff Code of Conduct	0	0	0	0	0	0	0	0
SO5:4	Correspondence procedure	0	0	0	0	0	0	0	0
SO5:5	Correspondence monitoring	0	0	0	0	0	0	0	0
SO5:6	Stakeholder Plan – update	0	0	0	0	0	0	0	0
SO5:7	Community access	0	0	0	0	0	0	0	0
SO5:8	Visitor centre operation	0	0	0	0	0	0	0	0
SO5:9	Public correspondence records	0	0	0	0	0	0	0	0
SO5:10	Public dispute notification	0	0	0	0	0	0	0	0
Total SO 5		0	0	0	0	0	0	0	0

SECTION 7: Contingency Plans

Performance in Month

The Island Road CA site was closed twice on the 8th May on health and safety grounds due to high winds. The Councils were informed of this closure in accordance with Appendix 2 of Schedule 25.

Table G1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 6: CONTINGENCY PLANS			
SO6:1	Contingency arrangements	0	0
SO6:2	Notice of Unavailability		
Total SO 6		0	0

Table G2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 6: CONTINGENCY PLANS									
SO6:1	Contingency arrangements	0	0	0		0	0	0	0
SO6:2	Notice of Unavailability	0	0	0		0	0	0	0
Total SO 6		0	0	0		0	0	0	0

SECTION 8: Contract Commencement and Expiry Plans

Performance in Month

There were no performance issues to report in the month in respect of contract commencement or expiry plans.

Table H1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 7: CONTRACT COMMENCEMENT AND EXPIRY PLANS			
SO7:1	Contract Expiry Plan.	0	0
SO7:3	Expiry Plan compliance	0	0
Total SO 7		0	0

Table H2

Ref.	Performance Topic	Current Month			Cumulative Year to Date		
		Number of Defaults Within tolerance	Number of Defaults Outside tolerance	Performance Deductions	Number of Defaults Within tolerance	Number of Defaults Outside tolerance	Performance Deductions
SO 7: CONTRACT COMMENCEMENT AND EXPIRY PLANS							
SO7:1	Contract Expiry Plan.	0	0	0	0	0	0
SO7:3	Expiry Plan compliance	0	0	0	0	0	0
Total SO 7		0	0	0	0	0	0

SECTION 9: Service Management

Performance in Month

Under EA regulations a temporary site manager was employed on the 25th May to cover the existing manager's annual leave. The council were informed on the 31st May within the designated rectification period.

Adequate site signs informing the public of restricted pedestrian access to the site were not in place during the month and 23 penalty points have been recorded in respect of this default. Temporary signs were erected within four days of the issue being raised in January; however, the permanent signs are still on order.

Table I1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 8: SERVICE MANAGEMENT			
SO8:1	Management arrangements		
SO8:2	Management arrangements (Update SDP)		
SO8:3	Staffing of facilities	1	1
SO8:4	Attendance at meetings	0	0
SO8:5	Service Improvement Plan	0	0
SO8:6	Service Delivery Plan	0	0
SO8:7	Monitoring - Sites	0	0
SO8:8	Performance Standard Monitoring	0	0
SO8:9	Reporting - Provision	0	0
SO8:10	Reporting - Correction	0	0
SO8:11	Access to facilities	0	0
SO8:12	Access to records	0	0
SO8:13	Site Diary	0	0
SO8:14	Signage	0	0
SO8:15	Annual Service Report	0	0
SO8:16	EM Accreditation – Existing Facilities	0	0
SO8:17	Maintenance of EM	0	0
SO8:18	Withdrawal of EM	0	0
SO8:19	Inspection of EM Certificates		
Total SO 8		1	1

Table I2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 8: SERVICE MANAGEMENT									
SO8:1	Management arrangements	0	0	0	0	0	0	0	0
SO8:2	Management arrangements (Update SDP)	0	0	0	0	0	0	0	0
SO8:3	Staffing of facilities	0	0	0	0	0	0	0	0
SO8:4	Attendance at meetings	0	0	0	0	0	0	0	0
SO8:5	Service Improvement Plan	0	0	0	0	0	0	0	0
SO8:6	Service Delivery Plan	0	0	0	0	0	0	0	0
SO8:7	Monitoring - Sites	0	0	0	0	0	0	0	0
SO8:8	Performance Standard Monitoring	0	0	0	0	0	0	0	0
SO8:9	Reporting - Provision	0	0	0	0	0	0	0	0
SO8:10	Reporting - Correction	0	0	0	0	0	0	0	0
SO8:11	Access to facilities	0	0	0	0	0	0	0	0
SO8:12	Access to records	0	0	0	0	0	0	0	0
SO8:13	Site Diary	0	0	0	0	0	0	0	0
SO8:14	Signage	15	8	8	8	30	12	12	0
SO8:15	Annual Service Report	0	0	0	0	0	0	0	0
SO8:16	EM Accreditation – Existing Facilities	0	0	0	0	0	0	0	0
SO8:17	Maintenance of EM	0	0	0	0	0	0	0	0
SO8:18	Withdrawal of EM	0	0	0	0	0	0	0	0
SO8:19	Inspection of EM Certificates	0	0	0	0	0	0	0	0
Total SO 8		15	8	8	8	30	12	12	0

SECTION 10: Health and Safety

Performance in Month

The Contractor maintains records and best practice in accordance with the Group’s Health and Safety policy. This is in addition to the requirements of SO 9.

During May there were no occurrences of any reportable Health and Safety or RIDDOR incidents at any of the facilities.

Table J1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 9: HEALTH & SAFETY			
SO9:1	Health and Safety systems	0	0
SO9:2	Health & Safety Notification - RIDDOR	0	0
SO9:3	Health & Safety reporting -RIDDOR	0	0
SO9:4	Health & Safety reporting - Public	0	0
SO9:5	RIDDOR compliance	0	0
SO9:6	Site welfare facilities	0	0
SO9:7	Site rules	0	0
Total SO 9		0	0

Table J2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 9: HEALTH & SAFETY									
SO9:1	Health and Safety systems		0	0		0	0	0	0
SO9:2	Health & Safety Notification - RIDDOR		0	0		0	0	0	0
SO9:3	Health & Safety reporting - RIDDOR	0	0	0	0	0	0	0	0
SO9:4	Health & Safety reporting - Public	0	0	0	0	0	0	0	0
SO9:5	RIDDOR compliance	0	0	0	0	0	0	0	0
SO9:6	Site welfare facilities	0	0	0	0	0	0	0	0
SO9:7	Site rules	0	0	0	0	0	0	0	0
Total SO 9		0	0	0	0	0	0	0	0

SECTION 11: Details of Performance Failures

SO2:2 - Turnaround Times - Daily						
When incident occurred			Location	Vehicle Registration	Relevant Council	Reason for exclusion
Date	Time in	Duration				
01.05.07						
02.05.07						
03.05.07						
04.05.07	14.01.26	00.22.05	Longshot	WX56 VBG	Bracknell	Vehicle Breakdown
05.05.07	08.53.00	00.24.44	Longshot	YJ53 UEL	Wokingham	
06.05.07						
07.05.07						
08.05.07	12.30.00	23.46.00	Longshot	YJ53 UEL	Bracknell	
09.05.07						
10.05.07	10.15.00	00.47.16	Longshot	V409 DOR	Wokingham	
11.05.07						
12.05.07						
13.05.07						
14.05.07						
15.05.07						
16.05.07						
17.05.07						
18.05.07	14.57.00	00.23.07	Longshot	LK04 ENM	Bracknell	
18.05.07	09.54.00	00.39.36	Longshot	V409 DOR	Wokingham	
19.05.07						
20.05.07						
21.05.07	11.57.00	00.23.05	Longshot	NJ06 NKU	Bracknell	Tipper Breakdown
22.05.07						
23.05.07						
24.05.07	09.18.00	00.22.48	Longshot	V409 DOR	Wokingham	
25.05.07	12.30.00	00.32.20	Longshot	Y915 XAG	Bracknell	
26.05.07						
27.05.07						
28.05.07						
29.05.07						
30.05.07						
31.05.07	11.46.00	00.25.33	Longshot	V409 DOR	Bracknell	
31.05.07	08.07.00	01.34.54	Longshot	WX56 VBJ	Wokingham	Vehicle Breakdown

SO3:4

Bring Bank Service Failures

Site	Bank Type	Frequency	Collections	Missed Collection	Failure pts	Comment/Excusing Cause
The Lookout	Card	Thursdays	8th, 21st	3rd, 17th	10	Due 3rd - collected 8th (5pts), due 17th - collected 21st (5pts)
Binfield shopping centre	C&P	Mondays	8th, 30th	7th, 14th	50	Due 7th - collected 8th (rectified), due 14th - collected 30th (50pts)
Easthampstead Com Centre	C&P	Mondays	9th, 16th, 23rd, 30th	15th, 22nd	10	Due 14th - collected 16th (5pts), due 20nd - collected 23rd (5pts). Remaining collections on BH
Heath Hill road	C&P	Mondays	9th, 23rd, 30th	14th, 28th	30	Due 14th - collected 23rd (30pts), 30th follows BH
St Michaels Church	C&P	Fortnightly	9th, 30th	21st	25	Due 21st -collected 30th (25pts)
Fujitsu	C&P	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Academy Sport Centre	Glass	Fortnightly	15th, 22nd	11th, 15th	5	Due 11th - collected 15th (5pts)
3M	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Albert Road	Glass	Fortnightly	16th, 31st	11th	10	Due 11th - collected 16th (10pts)
Bay House Flats	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Dell	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Farleywood Com centre	Glass	Fortnightly/Weekly	16th, 31st	4th, 25th	40	Due 4th - collected 16th (30pts), Due 25th - collected 31st (10pts)
Fujitsu	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Great Hollands Com centre	Glass	Monthly/Weekly	15th	4th, 25th	35	Due 4th - collected 15th (25pts), Due 25th - uncollected by 31st (10pts+)
Hanworth Shops	Glass	Monthly/Fortnightly	16th, 31st	11th	10	Due 11th - collected 16th (10pts)
Harmaswater Shops	Glass	Monthly/Fortnightly	15th	11th	5	Due 11th - collected 15th (5pts)
Hewlett Packard	Glass	Monthly	New bank		0	Undergoing weekly monitoring in accordance with SDP4
Jocks Lane Com centre	Glass	Monthly/Fortnightly	16th, 31st	11th	10	Due 11th - collected 16th (10pts)
LIDL	Glass	Fortnightly/Weekly	8th, 15th, 22nd, 30th	27th	25	Due 27th - collected 8th (25pts)
Owlsmoor Shops	Glass	Fortnightly/Weekly	15th, 29th	4th, 25th,	25	Due 4th - collected 15th (25pts), Due 25th - collected 29th (within rectification period)
Priestwood Com Centre	Glass	Fortnightly/Weekly	16th, 31st	4th, 25th	40	Due 4th - collected 16th (30pts), Due 25th - collected 31st (10pts)
St Michaels Church	Glass	Monthly/Fortnightly	15th	11th	5	Due 11th - collected 15th (5pts)
The Lookout	Glass	Monthly/Fortnightly	15th	11th	5	Due 11th - collected 15th (5pts)
Ashridge Road	Glass	Weekly	3rd, 11th, 17th, 24th	27th April	15	Due 27th April - collected 3rd (15pts)
Bull at Barkham	Glass	Fortnightly	4th, 11th	25th	10	Due 25th - uncollected by 31st May (10pts+)
California Country Park	Glass	Weekly	4th, 10th, 11th, 16th	27th April, 25th	30	Due 27th April - collected 4th May (20pts), Due 25th May - uncollected 31st (10pts+) - Checked weekly Bins empty
Cockpit Path	Glass	Weekly	3rd, 11th, 17th, 24th	27th	15	Due 27th April - collected 3rd (15pts)
Council Offices	Glass	Weekly	3rd	30th April, 11th May	75	Due 30th April - collected 3rd May, Due 11th May - uncollected 31st May (60pts+) - Checked weekly bins empty
Denmark Street	Glass	Twice weekly	3rd, 4th, 10th, 16th, 17th	27th April, 25th	25	Due 27th April - collected 3rd (15pts), Due 25th - uncollected 31st (10pts+)

Easthampstead Road CP	Glass	Weekly	4th, 11th, 17th	25th	10	Due 25th - uncollected by 31st May (10pts+)	
Finchampstead road CP	Glass	Weekly	4th, 11th, 18th	25th	10	Due 25th - uncollected by 31st May (10pts+)	
Gorse Ride Com centre	Glass	Weekly	4th, 18th	27th April, 11th, 25th	50	Due 27th April - collected 4th (20pts), Due 11th - collected 18th (20pts), Due 25th - uncollected 31st (10pts+)	
Morrisons	Glass	Twice weekly	3rd, 4th, 9th, 10th, 16th, 17th, 23rd	27th April, 3rd, 25th	25	Due 27th April - collected 3rd (15pts), Due 25th - uncollected 31st (10pts+)	
Pinewood Leisure centre	Glass	Weekly	4th, 11th, 18th	25th	10	Due 25th - uncollected by 31st May (10pts+)	
Reading Rugby Club	Glass	Fortnightly	4th, 11th, 16th	27th April	20	Due 27th April - collected 4th (20pts)	
Silverdale Road	Glass	Fortnightly	23rd	11th	35	Due 11th - collected 23rd (35pts)	
Swallowfield Village Hall	Glass	Weekly	4th, 11th, 18th	25th	10	Due 25th - uncollected by 31st May (10pts+)	
The Good Companion	Glass	Weekly	2nd, 11th, 16th, 31st	25th	15	Due 25th - collected 31st May (10pts)	
The Greyhound	Glass	Weekly	4th, 11th, 17th, 18th	25th	10	Due 25th - uncollected by 31st May (10pts+)	
					TOTAL	705	

SO8:14 Signage

Site signage in respect of pedestrian access to the Longshot Lane CA site was assessed to be required at 31 January 2007. New signs should have been installed by Monday 5 February in accordance with the 3 working day rectification period but were still on order at the end of May. Default points have been calculated and applied as follows:

Number of working days in May	23
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Less: Rectification period	-
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Number of working days for default	<u>23</u>
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Central Berkshire PFI Contract
Re3
Monthly Performance Report
For June 2007

Monthly Performance Report

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SECTION 1: Executive Summary

Summary of Performance in Month

- 1) Turnaround failures – A total of 9 vehicles (3 breakdowns) failed to turnaround within the 20-minute tolerance. The vehicle unloading fridges V409 DOR has insufficient manpower aboard to unload within the 20-minute allowance despite unrestricted access to the unloading area. Turnaround failures (2) relating to this vehicle have not been included.
- 2) Missed Bring Bank collections – 460 default points have been recorded for missed collections. Additional unscheduled lifts are not recorded in this report and the bring bank schedule is currently being revised.
- 3) Complaints – There were no complaints where initial or full responses were not completed within the performance timescale. A total of 2 complaints were received throughout the whole month (non-inclusive of 7 bring bank overflow complaints).
- 4) Site Signage – New signs to notify users of restricted pedestrian access are now in place at Longshot Lane CA site.
- 5) In summary, a low number of performance failures and rectifications were recorded in June compared to the two previous months.

Table A1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 1	WASTE MANAGEMENT AND DISPOSAL	0	0
SO 2	WASTE RECEPTION AND TRANSFER	0	0
SO 3	CIVIC AMENITY AND BRING BANK SITES	15	166
SO 4	MARKETS FOR RECOVERED PRODUCTS	0	1
SO 5	INTERFACE WITH THE PUBLIC	0	0
SO 6	CONTINGENCY PLANS	0	0
SO 7	CONTRACT COMMENCEMENT AND EXPIRY PLANS	0	0
SO 8	SERVICE MANAGEMENT	0	1
SO 9	HEALTH & SAFETY	0	0
Total		15	153

Table A2

Ref.	Performance Topic	Current Month						Cumulative Year to Date		
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions	
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance			
SO 1	WASTE MANAGEMENT AND DISPOSAL	0	0	0	0	0	0	0	0	
SO 2	WASTE RECEPTION AND TRANSFER	5	1	5	£30	15	6	30	£150	
SO 3	CIVIC AMENITY AND BRING BANK SITES	0	92	460	£4,600	0	380	1900	£19,000	
SO 4	MARKETS FOR RECOVERED PRODUCTS	0	0	0	0	0	0	0	0	
SO 5	INTERFACE WITH THE PUBLIC	0	0	0	0	0	0	0	0	
SO 6	CONTINGENCY PLANS	0	0	0	0	0	0	0	0	
SO 7	CONTRACT COMMENCEMENT AND EXPIRY PLANS		0	0			0	0		
SO 8	SERVICE MANAGEMENT	0	0	0	0	30	12	12	0	
SO 9	HEALTH & SAFETY	0	0	0	0	0	0	0	0	
Total		5	93	465	£4,630	45	398	1942	£19,150	

SECTION 2: Waste Management and Disposal

Performance in Month

There were no performance related issues within the Waste Management and Disposal section to be reported in the month.

Table B1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 1: WASTE MANAGEMENT AND DISPOSAL			
SO1:1	Availability of Sites	0	0
SO1:2	Necessary Consents		
SO1:3	Nuisance control	0	0
SO1:4	Emergency opening		
SO1:5	Maintenance of waste management facilities		
Total		0	0

Table B2

Ref.	Performance Topic	Current Month			Cumulative Year to Date		
		Number of Defaults Within tolerance	Default Points	Performance Deductions	Number of Defaults Within tolerance	Default Points	Performance Deductions
SO 1: WASTE MANAGEMENT AND DISPOSAL							
SO1:1	Availability of Sites	0	0	0	0	0	0
SO1:2	Necessary Consents	0	0	0	0	0	0
SO1:3	Nuisance control	0	0	0	0	0	0
SO1:4	Emergency opening	0	0	0	0	0	0
SO1:5	Maintenance of waste management facilities	0	0	0	0	0	0
Total SO 1		0	0	0	0	0	0

SECTION 3: Waste Reception and Transfer

Performance in Month

There were 9 instances of council authorised vehicles taking more than 20 minutes from the time they were weighed in, to the time they were weighed out at the weighbridge. There were 3 instances of mechanical breakdowns during the month. The vehicle unloading fridges V409 DOR has insufficient manpower aboard to unload within the 20-minute allowance despite unrestricted access to the unloading area. Turnaround failures (2) relating to this vehicle have not been included.

Overall 0.5% of vehicles failed to turnaround in less than 20 minutes during June.

Table C1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 2: WASTE RECEPTION AND TRANSFER			
SO2:1	Interface with the waste collection services		
SO2:2	Turnaround times		
SO2:3	Transport routes		
SO2:4	Transport of waste		
SO2:5	Waste Movement Plan	0	0
SO2:6	Recyclate quality check		
SO2:7	Corporate livery	0	0
SO2:8	Weighbridge ticket		
SO2:9	Notice of weighbridge being unavailable		
Total		0	0

Table C2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 2: WASTE RECEPTION AND TRANSFER									
SO2:1	Interface with the waste collection services	0	0	0	0	0	0	0	0
SO2:2	Turnaround times	5	1	5	£30	15	6	30	£150
SO2:3	Transport routes	0	0	0		0	1	5	
SO2:4	Transport of waste	0	0	0	0	0	0	0	0
SO2:5	Waste Movement Plan	0	0	0		0	0	0	
SO2:6	Recyclate quality check	0	0	0		0	0	0	
SO2:7	Corporate livery	0	0	0	0	0	0	0	0
SO2:8	Weighbridge ticket		0	0	0		0	0	0
SO2:9	Notice of weighbridge being unavailable		0	0			0	0	0
Total SO 2		5	1	1	£30	15	7	35	£150

SECTION 4: Civic Amenity and Bring Bank Sites

Performance in Month

The number of failures in relation to bring bank collections is significantly lower this month compared to April and May. Performance deductions in this category were suspended from the 21st June until the 30th June. Collections prior to those dates more closely correlated those stated on the schedule as compared to April and May. There were no instances of damaged banks not having been repaired within the designated timescale.

Table D1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 3: CIVIC AMENITY AND BRING BANK SITES			
SO3:1	Availability of HWRC Sites to the public	0	1
SO3:2	Provision of Bring Bank Sites	0	0
SO3:3	Provision of Bring Banks	0	0
SO3:4	Operation of bring bank sites	15	165
SO3:5	Servicing of bring bank sites		
SO3:6	Bring Bank Site appearance		
SO3:7	Monitoring Bring Bank Sites		
SO3:8	Operation of CA sites/HWRC sites	0	0
SO3:9	User satisfaction with CA sites/HWRC sites		
SO3:10	User satisfaction with CA sites/HWRC sites (site improvement programme)	0	0
SO3:11	Non-Contract Waste	0	0
SO3:12	Appearance of HWRC sites	0	0
SO3:13	Escape of waste from CA sites/HWRC sites	0	1
SO3:14	Retail of wholesale trading	0	0
Total SO 3		15	167

Table D2

Ref.	Performance Topic	Current Month						Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions		
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance				
SO 3: CIVIC AMENITY AND BRING BANK SITES											
SO3:1	Availability of HWRC Sites to the public		0	0	0	0	0	0	0	0	
SO3:2	Provision of Bring Bank Sites	0	0	0		0	0	0	0		
SO3:3	Provision of Bring Banks		0	0		0	0	0	0	0	
SO3:4	Operation of bring bank sites	0	92	460	£4,600	0	380	1900	£19,000	0	
SO3:5	Servicing of bring bank sites	0	0	0	0	0	0	0	0	0	
SO3:6	Bring Bank Site appearance	0	0	0	0	0	0	0	0	0	
SO3:7	Monitoring Bring Bank Sites	0	0	0		0	0	0			
SO3:8	Operation of CA sites/HWRC sites	0	0	0		0	0	0			
SO3:9	User satisfaction with CA sites/HWRC sites	0	0	0		0	0	0			
SO3:10	User satisfaction with CA sites/HWRC sites (site improvement programme)	0	0	0		0	0	0			
SO3:11	Non-Contract Waste	0	0	0	0	0	0	0	0	0	
SO3:12	Appearance of HWRC sites	0	0	0		0	0	0			
SO3:13	Escape of waste from CA sites/HWRC sites	0	0	0		0	0	0			
SO3:14	Retail of wholesale trading	0	0	0		0	0	0			
Total SO 3		0	92	460	£4,600	0	380	1900	£19,000	0	

SECTION 5: Markets for Recovered Products

Performance in Month

There were no performance related issues within the Markets for Recovered Products section to be reported in the month of June.

Table E1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 4: MARKETS FOR RECOVERED PRODUCTS			
SO4:1	Details of product markets	0	0
SO4:2	Changes to product market	0	1
Total SO 4		0	1

Table E2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Performance Deductions	Default Points	Number of Defaults		Performance Deductions	
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 4: MARKETS FOR RECOVERED PRODUCTS									
SO4:1	Details of product markets	0	0	0	0	0	0	0	0
SO4:2	Changes to product market	0	0	0	0	0	0	0	0
Total SO 4		0	0	0	0	0	0	0	0

SECTION 6: Interface with the Public

Performance in Month

Only two complaints were received in the month of June, not including bring bank overflow complaints. There were no instances of full or initial responses, to receipt of public correspondence, being issued outside the agreed timescale. This level of performance was carried on from April and May.

Table F1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 5: INTERFACE WITH THE PUBLIC			
SO5:1	Stakeholder Liaison Committee	0	0
SO5:2	Availability of publications	0	0
SO5:3	Staff Code of Conduct		
SO5:4	Correspondence procedure		
SO5:5	Correspondence monitoring		
SO5:6	Stakeholder Plan - update	0	0
SO5:7	Community access	0	0
SO5:8	Visitor centre operation		
SO5:9	Public correspondence records		
SO5:10	Public dispute notification		
Total SO 5		0	0

Table F2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Performance Deductions	Number of Defaults		Performance Deductions		
		Within tolerance	Outside tolerance		Within tolerance	Outside tolerance			
SO 5: INTERFACE WITH THE PUBLIC									
SO5:1	Stakeholder Liaison Committee	0	0	0	0	0	0	0	0
SO5:2	Availability of publications	0	0	0	0	0	0	0	0
SO5:3	Staff Code of Conduct	0	0	0	0	0	0	0	0
SO5:4	Correspondence procedure	0	0	0	0	0	0	0	0
SO5:5	Correspondence monitoring	0	0	0	0	0	0	0	0
SO5:6	Stakeholder Plan – update	0	0	0	0	0	0	0	0
SO5:7	Community access	0	0	0	0	0	0	0	0
SO5:8	Visitor centre operation	0	0	0	0	0	0	0	0
SO5:9	Public correspondence records	0	0	0	0	0	0	0	0
SO5:10	Public dispute notification	0	0	0	0	0	0	0	0
Total SO 5		0	0	0	0	0	0	0	0

SECTION 7: Contingency Plans

Performance in Month

There were no performance related issues within the Contingency Plans section to be reported in the month.

Table G1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 6: CONTINGENCY PLANS			
SO6:1	Contingency arrangements	0	0
SO6:2	Notice of Unavailability		
Total SO 6		0	0

Table G2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 6: CONTINGENCY PLANS									
SO6:1	Contingency arrangements	0	0	0		0	0	0	0
SO6:2	Notice of Unavailability	0	0	0		0	0	0	0
Total SO 6		0	0	0		0	0	0	0

SECTION 8: Contract Commencement and Expiry Plans

Performance in Month

There were no performance issues to report in the month in respect of Contract Commencement or Expiry Plans.

Table H1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 7: CONTRACT COMMENCEMENT AND EXPIRY PLANS			
SO7:1	Contract Expiry Plan.	0	0
SO7:3	Expiry Plan compliance	0	0
Total SO 7		0	0

Table H2

Ref.	Performance Topic	Current Month			Cumulative Year to Date			
		Number of Defaults Within tolerance	Outside tolerance	Default Points	Performance Deductions	Number of Defaults Within tolerance	Outside tolerance	Default Points
SO 7: CONTRACT COMMENCEMENT AND EXPIRY PLANS								
SO7:1	Contract Expiry Plan.		0	0			0	0
SO7:3	Expiry Plan compliance		0	0			0	0
Total SO 7			0	0			0	0

SECTION 9: Service Management

Performance in Month

Adequate site signs informing the public of restricted pedestrian access to the Longshot Lane CA site are now in place as requested.

Table I1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 8: SERVICE MANAGEMENT			
SO8:1	Management arrangements		
SO8:2	Management arrangements (Update SDP)		
SO8:3	Staffing of facilities	0	1
SO8:4	Attendance at meetings	0	0
SO8:5	Service Improvement Plan	0	0
SO8:6	Service Delivery Plan	0	0
SO8:7	Monitoring - Sites	0	0
SO8:8	Performance Standard Monitoring	0	0
SO8:9	Reporting - Provision	0	0
SO8:10	Reporting - Correction	0	0
SO8:11	Access to facilities	0	0
SO8:12	Access to records	0	0
SO8:13	Site Diary	0	0
SO8:14	Signage	0	0
SO8:15	Annual Service Report	0	0
SO8:16	EM Accreditation – Existing Facilities	0	0
SO8:17	Maintenance of EM	0	0
SO8:18	Withdrawal of EM	0	0
SO8:19	Inspection of EM Certificates		
Total SO 8		0	1

Table I2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 8: SERVICE MANAGEMENT									
SO8:1	Management arrangements	0	0	0	0	0	0	0	0
SO8:2	Management arrangements (Update SDP)	0	0	0	0	0	0	0	0
SO8:3	Staffing of facilities	0	0	0	0	0	0	0	0
SO8:4	Attendance at meetings	0	0	0	0	0	0	0	0
SO8:5	Service Improvement Plan	0	0	0	0	0	0	0	0
SO8:6	Service Delivery Plan	0	0	0	0	0	0	0	0
SO8:7	Monitoring - Sites	0	0	0	0	0	0	0	0
SO8:8	Performance Standard Monitoring	0	0	0	0	0	0	0	0
SO8:9	Reporting - Provision	0	0	0	0	0	0	0	0
SO8:10	Reporting - Correction	0	0	0	0	0	0	0	0
SO8:11	Access to facilities	0	0	0	0	0	0	0	0
SO8:12	Access to records	0	0	0	0	0	0	0	0
SO8:13	Site Diary	0	0	0	0	0	0	0	0
SO8:14	Signage	0	0	0	0	30	12	12	0
SO8:15	Annual Service Report	0	0	0	0	0	0	0	0
SO8:16	EM Accreditation – Existing Facilities	0	0	0	0	0	0	0	0
SO8:17	Maintenance of EM	0	0	0	0	0	0	0	0
SO8:18	Withdrawal of EM	0	0	0	0	0	0	0	0
SO8:19	Inspection of EM Certificates	0	0	0	0	0	0	0	0
Total SO 8		0	0	0	0	30	12	12	0

SECTION 10: Health and Safety

Performance in Month

The Contractor maintains records and best practice in accordance with the Group’s Health and Safety policy. This is in addition to the requirements of SO 9.

During June there were no occurrences of any reportable Health and Safety or RIDDOR incidents at any of the facilities.

Table J1

Ref	Performance Topic	No. of Qualifying Events rectified within Rectification Period	
		Current Month	Cumulative Year to Date
SO 9: HEALTH & SAFETY			
SO9:1	Health and Safety systems	0	0
SO9:2	Health & Safety Notification - RIDDOR	0	0
SO9:3	Health & Safety reporting -RIDDOR	0	0
SO9:4	Health & Safety reporting - Public	0	0
SO9:5	RIDDOR compliance	0	0
SO9:6	Site welfare facilities	0	0
SO9:7	Site rules	0	0
Total SO 9		0	0

Table J2

Ref.	Performance Topic	Current Month				Cumulative Year to Date			
		Number of Defaults		Default Points	Performance Deductions	Number of Defaults		Default Points	Performance Deductions
		Within tolerance	Outside tolerance			Within tolerance	Outside tolerance		
SO 9: HEALTH & SAFETY									
SO9:1	Health and Safety systems		0	0		0	0	0	0
SO9:2	Health & Safety Notification - RIDDOR		0	0		0	0	0	0
SO9:3	Health & Safety reporting - RIDDOR	0	0	0	0	0	0	0	0
SO9:4	Health & Safety reporting - Public	0	0	0	0	0	0	0	0
SO9:5	RIDDOR compliance	0	0	0	0	0	0	0	0
SO9:6	Site welfare facilities	0	0	0	0	0	0	0	0
SO9:7	Site rules	0	0	0	0	0	0	0	0
Total SO 9		0	0	0	0	0	0	0	0

SECTION 11: Details of Performance Failures

SO2:2 - Turnaround Times - Daily						
When incident occurred			Location	Vehicle Registration	Relevant Council	Reason for exclusion
Date	Time in	Duration				
01.06.07						
02.06.07						
03.06.07						
04.06.07						
05.06.07						
06.06.07						
07.06.07	10:41	00:22:50	Longshot	V409 OOR	Wokingham	
08.06.07	11:24	00:21:19	Longshot	YJ53 UEL	Bracknell	
08.06.07	09:48	00:30:24	Longshot	YL04 EWT	Wokingham	
09.06.07						
10.06.07						
11.06.07						
12.06.07	10:14	01:38:35	Longshot	YJ03 RWL	Wokingham	Breakdown
13.06.07						
14.06.07	10:43	00:29:52	Longshot	V409 OOR	Wokingham	
15.06.07						
16.06.07						
17.06.07						
18.06.07	12:32	00:21:14	Longshot	T34 TBL	Bracknell	
19.06.07	13:57	00:23:48	Longshot	YJ53 UEL	Wokingham	
20.06.07	15:00	00:53:09	Longshot	Y916 XAG	Bracknell	Breakdown
20.06.07	09:10	00:22:06	Longshot	LK51 GHD	Bracknell	
20.06.07	12:32	00:35:51	Longshot	YJ53 UEC	Wokingham	
21.06.07						
22.06.07						
23.06.07						
24.06.07						
25.06.07						
26.06.07						
27.06.07	12:21	00:31:43	Longshot	MJ07 UNM	Bracknell	Breakdown
28.06.07						
29.06.07						
30.06.07						

SO3:4		Bring Bank Service Failures			
Site	Bank Type	Frequency	Collections	Missed Collection	Failure pts
Bracknell Sports Centre	Glass	Fortnightly	19th, 22nd	15th	1
Farleywood	Glass	Weekly	13th, 15th 19th 22nd	8th	2
Great Hollands	Glass	Weekly	13th, 19th, 22nd	8th	2
Owlsmoor Shops	Glass	Weekly	14th, 19th, 22nd 27th	8th	3
Easthampstead Road Car Park	Glass	Weekly	1st, 8th, 21st 22nd	15th	2
Reading Rugby Club	Glass	Fortnightly	18th, 21st, 27th	8th	5
The Good Companion	Glass	Weekly	13th, 14th, 21st, 22nd, 27th	8th	2
Hosier Street	Card	Fortnightly Mondays	18th	8th	5
Tesco Kings Meadow	Card	Mon/Wed/Fri	4th, 6th, 8th, 15th, 18th, 20th, 25th, 27th, 29th	11th	3
Albert Road	Card	Mondays	6th, 11th, 18th	4th	1
Crown Row Shops	Card	Mondays	1st, 6th, 13th, 20th, 27th	4th, 11th, 18th	3
Easthampstead Community Centre	Card	Mondays	6th, 13th, 18th, 20th	4th, 11th	2
Forest Park	Card	Mondays	1st, 6th, 13th, 20th	4th, 18th	2
Lily Hill Lane	Card	Wednesdays	14th, 21st, 27th	6th	5
Tesco The Meadows	Card	Mon/Wed/Fri	1st, 4th, 6th, 11th, 15th, 18th, 20th, 22nd, 25th, 27th, 29th	13th	2
The Lookout	Card	Thursdays	1st, 4th, 13th, 20th, 27th	7th	3
Hills Meadow	Pams	Mondays	1st, 5th, 19th, 26th	13th	3
Palmer Park	Pams	Wednesdays	1st, 5th, 8th, 15th, 19th, 22nd, 26th	13th	1
Recreation Road	Pams	Mondays	1st, 5th, 19th, 26th	11th	5
The Milestone Centre	Pams	Thursdays	1st, 5th, 12th, 19th, 26th	7th, 14th	4
Sainsburys Winnersh	Pams	Twice Weekly	1st, 6th, 13th, 20th	8th, 15th	4
Tesco Wokingham	Pams	Three Times Weekly	1st, 6th, 13th, 20th	8th, 15th	4
Albert Road	Cans & Plastic	Mondays	7th, 11th, 18th	4th	2
Birch Hill Shops	Cans & Plastic	Mondays	11th, 18th	4th	4
Coffee Spot	Cans & Plastic	Mondays	11th, 18th, 25th	4th	4
Great Hollands	Cans & Plastic	Fridays	4th, 7th, 14th, 18th, 21st	8th	3
Harmanswater Shops	Cans & Plastic	Fortnightly	22nd	8th	7
Priestwood Communy Centre	Cans & Plastic	Fridays	7th, 14th,	8th, 15th	5
Tesco Jigs Lane	Cans & Plastic	Mon/Thur	1st, 7th, 11th, 14th, 18th, 21st, 25th, 28th	4th	2
Tesco Martins Heron	Cans & Plastic	Mon/Thur	7th, 11th, 14th, 18th, 21st, 25th	4th	2
				TOTAL	93

TO: JOINT WASTE DISPOSAL BOARD
5 September 2007

WORKS DELIVERY PROGRESS REPORT **(Report by the Project Director)**

1. INTRODUCTION

- 1.1 The purpose of this report is to inform the Joint Waste Disposal Board of progress since the last meeting of the Board on 20 June 2007.

2. RECOMMENDATIONS

- 2.1 **That Members note progress made in the areas of the EPC Contract and Planning since the last meeting on 20 June 2007.**
- 2.2 **That Members note there may be some delay in the commissioning of the Energy from Waste facility at Lakeside.**

3. SUPPORTING INFORMATION

Background

- 3.1 The Joint Waste PFI Contract was signed with WRG on 31 October 2006. After a short mobilisation period, the service commenced on 4 December 2006, when WRG took on the management of the two Key Project Facilities in Bracknell and Reading and the Bring Banks within each of the three councils. The Contract also includes a major sub contract to access the Energy from Waste facility at Lakeside.
- 3.2 The Monthly EPC Progress Report for July is appended to this report for information.

EPC Planning and Lakeside

EPC

- 3.3 The EPC Contract, for the design and construction of the Key Project Facilities, is being undertaken via a joint venture (JV) between Earthtech and Clugston.
- 3.4 Since the last Board meeting, the JV have continued to make significant progress in the construction of the Smallmead Facility in Reading. The building is really taking shape now and the scale of the development is impressive. Most, if not all, of the steelwork is now complete in phase 1 (the HWRC and transfer station). Much of the Cladding on the HWRC is in place along with the exterior brickwork and the bulk bays at the rear of the facility are complete. Piling is now underway between gridlines 16 and 19 which is the area in which the MRF will be constructed.
- 3.5 The trommel screen – a 39 tonne, revolving, tubular screen for sorting mixed recyclables – was delivered from Poland early in August. Despite being part of the machinery in the MRF and because of its size, it had to be delivered prior to the construction works beginning in phase 2.
- 3.5 The following subcontractors have been appointed to work on the Smallmead development in areas where their total work will exceed £250,000:

Bulk Earthworks – Killoughery
Pre-cast Concrete Piling – Stent
Structural steel – SCWS
Civil Concrete Works – Brenco Ltd
Cladding – Weatherwise
Fire Protection and Detection - Tyco

- 3.6 In each case the JV have carried out a process of checking a number of subcontractors and then sought the approval of the Client to appoint.

Planning

- 3.7 Discussions are planned between WRG, the EPCJV and Prudential regarding a perceived encroachment of temporary earthworks into the flood relief channel alongside the Smallmead development. The issue is not considered serious at present because the earthworks are simply being used to support a site perimeter fence and will be removed.
- 3.8 Bracknell Forest Planning Department are considering a communications plan submitted as part of the application for Longshot Lane. The project team has responded to the consultation on the plan and preliminary discussions with WRG have opened the possibility of having limited facilities available during some weekday evenings.

Lakeside

- 3.9 A small number of the project team and some of WRG's staff have visited Lakeside to look at the progress being made on the Energy from Waste Plant. Good progress is being made but it looks as though there is now some slippage on the original programme. A revised programme has been requested to be able to understand what if any impact this may have on the re3 project. The PFI contract does have a significant timeframe before any delays in the availability of Lakeside impact on the contractual arrangements. It is essential however that the slippage be maintained.

BACKGROUND PAPERS

EPC Progress Reports (appended)

CONTACTS FOR FURTHER INFORMATION

Jon Freer, Project Director and Lead Executive
01344 351907
jon.freer@bracknell-forest.gov.uk

Oliver Burt, Project Manager
0118 9399990
oliver.burt@reading.gov.uk

Central Berkshire Waste PFI Project EPC Contract



MONTHLY PROGRESS REPORT

Report No. 8 – Progress to 31 July 2007

Client:



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Attachments

- Milestone application forecast

- Project programme

SUMMARY

Progress is being maintained throughout the works element with exception to the Cladding element due to delays in the material deliveries, although the roof sections of the cladding works are on critical path for releasing the works to the following trades ie Fire Suppression and M&E, the closing of the building perimeter walls is not yet critical.

We are currently reporting a penetration of 18 days into the Phase 1 Buffer, which still reports an anticipated handover of the 1st Phase 4 weeks earlier than the contract Practical completion date.

1 HEALTH SAFETY & ENVIRONMENTAL

There have been no reportable accidents in the period.

ACCIDENT and INCIDENT RECORD	In Period	To date
Reportable	0	0
Non reportable	0	0
Near Misses	20	118

Total Site Man Hours to date without a Lost Time Accident (LTA) = **44995**

Testing of the discharge point (upstream/downstream) has been implemented by the JV. All test results are positive as anticipated to date.

1 DESIGN

2.1 Smallmead

This period has seen the continued development of the reinforced concrete works and structural steelwork design. Electrical and Mechanical works have also continued.

Overall progress is summarised below:

- Design of the site access works and entrance has been revised following feedback and is currently being updated prior to issue to the planning authority.
- Design of the external reinforced concrete works has commenced with detailing of the bulking bay, fire tank and pump house slabs in progress.
- The design of the gulley waste apron has been amended to reflect additional comments received from RE3 and will be re-issued shortly.
- Piling layouts from gridline 16-19 are in the process of being finalised to enable continuation of the piling works.
- The application for the proposed potable water connection continues to be progressed with Thames water.
- Detailed design of the Phase 1 Masonry has continued with drawings issued for the bulking bays, HWRC and transfer station.

- Detailed design of the HWRC MCC room and mess facility has been completed.
- Detailed design of the fire protection system has continued with layouts for the pump house, fire tank and sprinkler layout submitted for comments.

MRF – Preliminary design

The second generation of MRF drawings have now been issued and a review meeting held. The trommel has been delivered to site and erected.

2.2 Longshot

The planning conditions are currently being reviewed prior to commencement of design.

3 CONSTRUCTION, PROCUREMENT - COMMISSIONING AND OPERATION

3.1 Construction

Phase 1 – Main Site

Clugston are preparing the stone Piling carpet to Grid line 19 and piling works are due to commence on the 13th August Grid lines 16 -19.

Pushwalls and Pilaster are now complete up to grid line 16 for the phase 1 works.

Structural Steel frame is now complete in the HWRC and the bulkbay areas, works are progressing as programmed in the transfer station area.

Concrete floor slab area within the HWRC is due to complete by the early next week and will continue into the transfer floor section.

The installation of the duct provisions for cable routing , BT and the water main to the first Phase are nearing completion by the end of this month.

Brickwork to the building envelope perimeter to grid line 13 is due to complete on week commencing the 20th ahead of programme.

The cladding of the roof section over the HWRC and Bulk Bays is now complete, walls will commence on the 6th August, transfer station section to follow completion of structural steel frame.

Connections of both BT and mains electric are due to complete by end of September /early October.

Civils works to the external slabs are to commence from the 13th August, following the remediation excavation works to the lower bulk bay areas.

The Trommel has been successfully delivered to site and the installation is due to be complete by Friday 4th August.

The programme summary for the site element of the works, progress to 30.07.07 is as follows:

	Percent complete	Days remaining
Site Clearance/ Vegetation Strip	100%	0
Drain pond	100 %	0
Remove pond silt/Compact fill	100 %	0
Bulk Earthworks	100 %	0
Form Piling Carpet	100%	0
Sheet Piling Works	100%	0
Attenuation Drainage Pipes	72%	17
Pre-cast Driven Piles	100 %	0
Pile cutting	100%	0
Methane Venting Protection	68%	13(ph 1)
GL 4 Insitu Concrete Works	100%	0
GL 8 Insitu Concrete works	99%	1
Structural Steel GL 4-8	87%	3
Cladding HWRC roof 4-8	88%	5
GL 4 High wall to Slab	100%	0
Bulk Bay thickener base/ walls	100%	0
Bulk Bay internal Floor slab	100%	0
Bulking Bay Precast walls	95%	2
Bulking Bay Structural Steel frame	100%	0
Transfer Station Pushwalls/Pilisters	100%	0
Transfer Station Wall GL 13	97%	1
SW Roof drainage	35%	10
Pushwalls and Pilisters to GL 16	100%	0
Portable Water supply Phase 1	65%	5
BT Ducting Phase 1	30%	10
Electric Ducting Phase 1	50%	10
Brickwork Perimeter to Grid line 13	85%	6
Trommel Delivery Installation	20%	4

The penetration into the project Phase 1 buffer currently stands at 18 days.

3.2 Matters materially affecting the Works

Nothing to report in the period

3.3 Procurement

The following subcontractors have been appointed (works value below £250,000)

Sheet Piling - Stent
 Fencing works- Bentley Fencing
 Gas Membrane Works – Prestige Air
 Pile Cropping Works - Conder Projects
 Lightning Protection – Protectis
 Mega doors – Crawford doors

Ventilation Roof Fans – Beatsons
Weighbridges – Central weighing
Bliss Brickwork - Brickwork Envelope
HWRC MCC panel – Safronics
Dust Control system – Mist- air Environmental

The following subcontractors have been appointed and approved (works value over £250,000)

Bulk Earthworks - Killoughery
Pre- cast Concrete Piling – Stent
Structural Steel – SCWS
Civil Concrete works- Brenco Ltd
Cladding – Weatherwise
Fire Protection & Detection – Tyco

The financial details for the Fire protection & detection subcontract (Tyco) have been submitted to Re3 for approval (accounts for FY 03 excepted).

The following enquiries have been sent out and in the process of being finalised:

Electrical installation

3.4 **Commissioning and Operation**

Nothing to report in the period

4 **COMMERCIAL**

Milestone payment number 8 has now been certified by the Independent Certifier and we are now awaiting the Contractors certification

5 **QUALITY ASSURANCE**

The Quality project plan is now fully operational and quality files have been generated for the Sheet piling/Pre- cast piling, Drainage, Concrete insitu works and Structural Steel, Cladding and Brickwork.

These are working documents and will be updated in line with progress and are available in the site office for inspection by all parties.

6 **OUTSTANDING ISSUES AND ACTIONS**

Nothing to report

7 **KEY ACTIVITIES IN FORTHCOMING PERIOD**

As programmed works ongoing with Structural steel frame, Cladding works, Brickwork to building envelope and external works.

8 THIRD PARTY / PUBLIC INTERFACES / COMMUNITY LIAISON

Details of the final electricity power supply arrangements are being progressed with Scottish and Southern.

Consultation with Thames Water is ongoing with regards to the connection of the foul pumping main from the works (phase 2), and the potable water connection (phase 1).

Thames Water have now visited site and are in the process of finalising the quotation for the Potable water supply to the works. A visit to review the foul (trade) discharges has been arranged on site for 7 August2007.

Consultation with Reading council is ongoing regarding the bridge crossing the Flood relief channel, to finalise details for service installation of potable water, foul rising main and power supplies.

Forecast Milestone Application dates

Smallmead

Nr	Milestone	Date
9	HWRC Perimeter Wall Completion of concrete pushwall	Aug 07
10	WTS Grid Line 13 pushwall Completion of concrete pushwall	Sep 07
11	MRF Piling GL 16-19 Completion of piling between GL16 and GL 19 (excluding pile caps)	Sep 07
12	MRF Floor slab GL13 – GL16 Completion of concrete floor slab to MRF building	Oct 07

Key Milestones

Longshot

Nr	Milestone	Date
3	Site Establishment	Apr 08

Summary Programme – as attached

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